



## CHANGE OF FIRST CLAIM CLUB AND EXEMPTION APPLICATION

Please complete all fields below, referring to the accompanying notes for guidance.

### Section 1 – Personal Details (\* denotes mandatory fields)

Family Name*:	Given Name*:
Previous Name (if applicable):	Gender:
Date of Birth*:	England Athletics Registration Number*:
Address:	
Postcode:	
Telephone Number*:	Email*:
Events in which I compete*	
Athlete Signature*	Date*
Note: The completion of this form is the athlete's personal responsibility and must be completed by the applicant.	

### Section 2 – Club Information

Previous First Claim Club*:	_____
Nation/Region: _____	Date of Resignation*: _____
Date of Election: _____	
Any other clubs of which you are a member:	_____
New First Claim Club*:	_____
Nation/Region: _____	
Date of Election*: _____	

**Section 3 – Reason for change of First Claim Club**

**A Change of Address**

If your change of club is due to a genuine and significant change of residence within the last 12 months as defined in UKA Rule 6(6)(a), please give:

Previous Address \_\_\_\_\_

Date of Change of Address \_\_\_\_\_

**B Application for Exemption from Waiting Period**

Please state the reasons why you feel that you should be granted exemption (use a separate sheet of paper if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section 4a – Declaration by Previous Club\***

We confirm that the resignation of the athlete named overleaf has been accepted by:

\_\_\_\_\_ (Club) With Effect From: \_\_\_\_\_ (Date)

He\* / she\* was a fully paid up member prior to resignation.

We oppose\* / do not oppose\* / support\* this application. If opposing the application you **must** complete section 4b below, giving the relevant reasons (use a separate sheet of paper if necessary).

Signature of Officer 1: \_\_\_\_\_

Position: \_\_\_\_\_

Signature of Officer 2: \_\_\_\_\_

Position: \_\_\_\_\_

Please refer to Guidance Note 7 for a list of eligible officers

*Note: \* Delete as applicable*

**Section 4b – Reasons for Opposing the Application**


**Section 5 – National/Regional Eligibility Committee Comments**

Date Received: _____ Fee Received: _____
Comments: _____
Committee Decision: _____
Eligibility Date: _____
Signed: _____
Date: _____

## GUIDANCE NOTES

1. Any athlete changing first claim membership from one club to another must complete this form and return it to the appropriate National Eligibility contact as shown below.
2. UK Athletics Rules for Competition 2 to 6 will be applied when considering all applications for exemption from the waiting period for team competition.
3. The waiting period only applies to team competition, individual competition is not affected.
4. If applying for *exemption*, the application will only be considered if it is made personally by the athlete named. All relevant sections (1 to 3) must be completed stating the reasons for claiming *exemption*.
5. When sections 1 to 3 have been completed, send the form to the club from which you have resigned for completion of Section 4.
6. A representative of the club from which the athlete has resigned must complete Section 4. Two Officers: Chair, Secretary or Membership Secretary only of that club must sign in the appropriate space. The form should then be sent to the appropriate National Eligibility contact as shown below.
7. After 28 days from ceasing to be a member of a club, athletes shall not be eligible to compete in open competition until they have again become members of an affiliated club.
8. A fee of £10 is payable on all applications for exemption, unless applying as *described in note 10*, and must be enclosed with this application. Cheques must be made payable to the National Governing Body to which the application is submitted. Payments for applications in England should be made payable to Athletics Services.
9. Under 15/13 athletes changing clubs for the first time in that age group should submit the form but not pay the fee. Further applications within the same age group must include the £10 fee.

### National Eligibility Contact Details

England: Athletics Services, Central Boulevard, Blythe Valley Park, Solihull, B90 8AJ.  
Email: [eligibility@athleticsservices.org.uk](mailto:eligibility@athleticsservices.org.uk).

Northern Ireland, Athletics House, Old Coach Road, Belfast, BT9 5PR.  
Email: [info@niathletics.org](mailto:info@niathletics.org)

Scotland: Scottish Athletics Ltd, Caledonia House, South Gyle, Edinburgh, EH12 9DQ.  
Email: [admin@scottishathletics.org.uk](mailto:admin@scottishathletics.org.uk)

Wales: Welsh Athletics, Cardiff Athletic Stadium, Leckwith Road, Cardiff, CF11 8AZ.  
Email: [Jacqueline.brace@welshathletics.org](mailto:Jacqueline.brace@welshathletics.org)